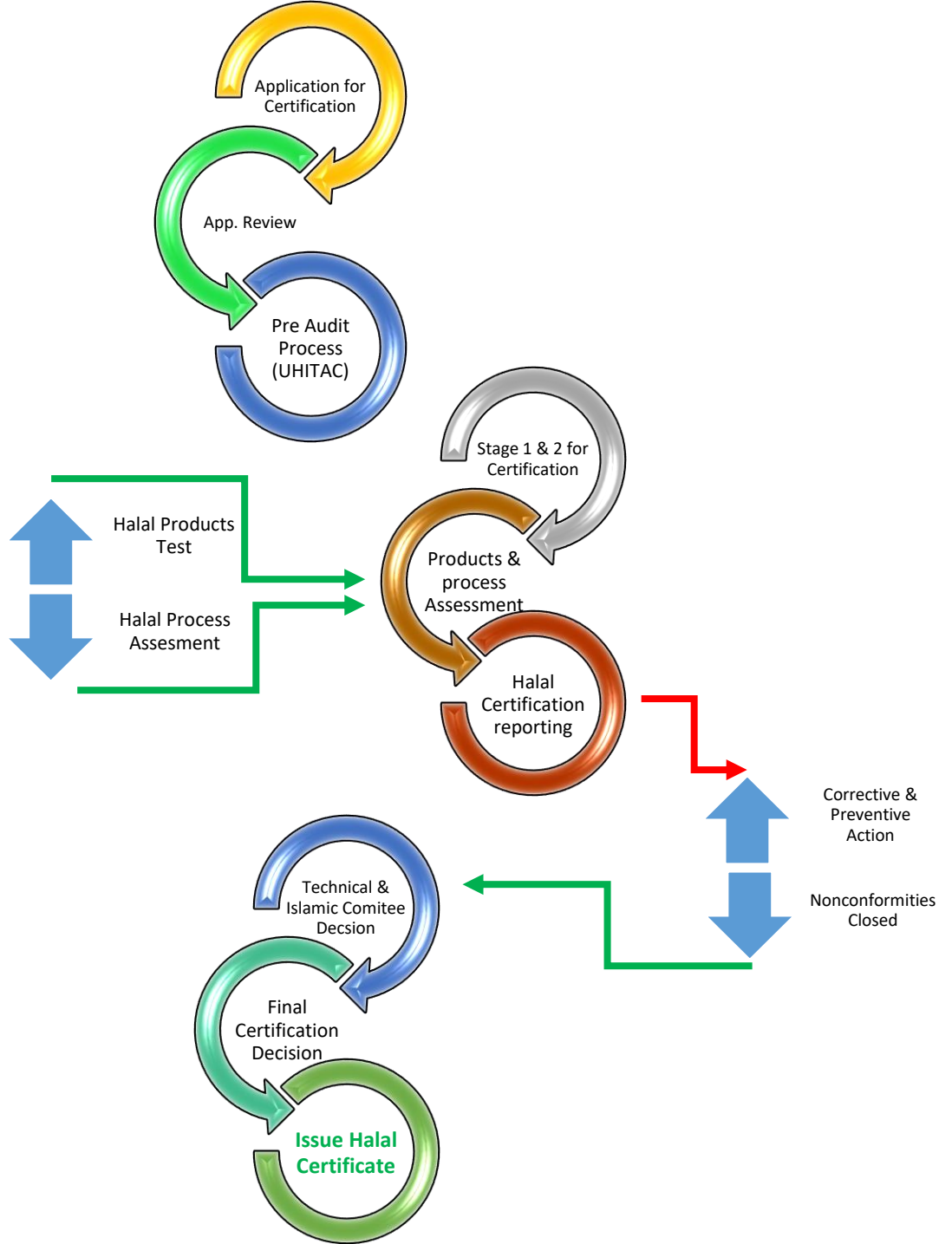


UHITAC HALAL CERTIFICATION PROCESS

SAŞ.023 Rev00 15.10.2017 sayfa1/2



1. UHITAC Halal Certification Process described as following ;



UHITAC HALAL CERTIFICATION PROCESS

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2. Suspension

Certifications will be suspended at the latest if the tolerance period following the due date has expired and no audit has been conducted or the audit results show "On-site re-audit" exceeded the deadlines of the due suspension.

A suspension is made if the audit is not carried out within one calendar year plus the tolerance period of 3 months, so if the audit was not completed/ finished within the first 3 months of the following year (ISO 17021: 2015, 9.1.3.3) in case of second surveillance audit onwards (-3 + 3 months of due date).

For the first surveillance audit after certification the certificate will already be suspended when the due date is exceeded (-3 + 0 months of due date).

During certificate suspension, customers must not use their certificates for advertising purposes, the client is notified against the use of certificate and logo via suspension letter. As Certificates and marks of compliance remain the Property of UHITAC.

3. Reactivation of suspension

If a suspended certificate (suspension) obtains approval by the UHITAC based on submitted / implemented corrective actions and within the prescribed deadlines, the certificate will be reactivated and the relevant external database. The client is sent a letter of reactivation. The letter of reactivation is retained in client file of the respective certificate.

4. Withdraw

A withdrawal is made if the audit is not carried out within one calendar year plus the tolerance period of 6 months, so if the audit was not completed/ finished within the first 6 months of the following year (ISO 17021: 2015, 9.1.3.3)

In cases involving certificate withdrawal, the customer must destroy the certificate including all copies.

In cases involving certificate withdrawal, the customer must destroy the certificate including all copies. The client is notified via withdrawal letter. As Certificates and marks of compliance remain the Property of UHITAC.

The Certificate may be suspended / withdrawal should the Company:

- Fail to complete corrective actions within the agreed time;
- Misuse the Certification mark & violation of certification regulations
- Fail to comply with the financial requirements of the Agreement entered into with UHITAC (Nonpayment of any of certification fees) or Bring UHITAC into disrepute in any way.
- The client's certified management system has persistently or seriously failed to meet certification requirements or a major lapse in the management system requirements, including requirements for the effectiveness of the quality management system"
- The certified client does not allow surveillance or re-certification audits to be conducted at the required and agreed surveillance frequencies.

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- The audit result "On-site re-audit" exceeded the deadlines of the due suspension.
- The certified client has voluntarily requested a suspension.

Suspension & withdrawal letter will be retained in client file of the respective certificate. At the same time an e-mail regarding the suspension / withdrawal will be sent to the client. And Suspension / withdrawals will be reported via the relevant external database in each case.

5. Reducing the scope of halal certification

If a decision to reduce the scope of certification is made as a condition of reinstatement, UHITAC shall make all necessary modifications, public information, authorizations for use of marks, etc., in order to ensure the reduced scope of certification is clearly communicated to the client and clearly specified in certification documentation database and public information.